

BUCKLESHAM PARISH COUNCIL

Mrs Judi Hallett (Interim Clerk to the Parish Council)
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 1st July 2020

at 7.00pm via Zoom Video Conference

**PLEASE CONTACT THE CLERK FOR FULL DETAILS AS TO HOW TO
ATTEND THE MEETING**

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from District and/or County Councillors
 - b. Reports or comment from any member of the public
4. To agree Interim Clerk's Contract of Employment (sent to Councillors on 8th June 2020)
5. To agree Minutes of meeting dated 4th June 2020
6. Clerks Report – To receive updates on matters not requiring debate or decision (see separate sheet)
7. To discuss offer of refresher training for councillors on various aspects of PC life
8. To discuss purchase of Speed Indicator Device, once posts in place by SCC Highways
9. To discuss update of Bucklesham Parish Council Website and potential move to Suffolk Cloud
10. Playing Field - to receive report on Playing Field (Cllr. Johnson) including installation of Dog Poo bin, CCTV and signs
11. To discuss sign maintenance of village road signs and need for risk assessment

Please be aware that recording of the meeting is probable

12. Planning:

- a. To discuss and agree response to the following Applications received:
 - i. *No Planning Applications received at the time of producing the Agenda*
 - ii. Any Planning Applications received after the Agenda was published

13. Finance Matters:

- a. To discuss purchase of a gift for previous Clerk
- b. To authorise purchase of Good Councillors Guide @ £3.50 each
- c. To discuss enrolment in SALC payroll system for Interim Clerk (@ £36.00 per year)
- d. To authorise the following Invoices for Payment:
 - i. SC Norse (Grass Cutting on Field, June) £109.02
 - ii. Print 4 U (Newsletter) £148.00
 - iii. *Any other invoice presenting*
- e. To note Payments made since last meeting:
 - i. A H Buggs (June Salary) £200.00
 - ii. HMRC Cumbernauld (Clerk's PAYE) £150.00
 - iii. Bucklesham Village Hall (Grant) £1,000.00
- f. To note Payments received since last meeting:
 - i. None
- g. To note Bank Balances as at 31st May 2020:
 - i. Community Account (No. 80152285) £24,022.99
 - ii. Business Account (No.00605875) £4,528.86

14. To receive resignation of Cllr Ruth Johnson

15. To receive agenda items for next meeting (provisionally Thursday 10th September) and request to move meetings to second Thursday in the month.

Judi Hallett

Interim Clerk to Bucklesham Parish Council, 25th June 2020