

BUCKLESHAM PARISH COUNCIL

Mrs Judi Hallett (Interim Clerk to the Parish Council)
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Thursday 12th November 2020

at 7.00pm via Zoom Video Conference

PLEASE SEE BELOW FOR ZOOM DETAILS

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for Absence.
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items (either pecuniary or non-pecuniary).
3. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from District and/or County Councillors.
 - b. Reports or comment from any member of the public.
4. To co-opt Parish Councillor and signing of 'Declaration of acceptance of Office'.
5. To elect Vice-Chair of the Parish Council and signing of 'Declaration of Acceptance of Office'.
6. To agree Minutes of meeting dated 29th October 2020.
7. Clerks Report – To receive updates on matters not requiring debate or decision (see separate sheet).
8. Reports ~ To receive reports from Mrs Ruth Johnson on:
 - a. Bucklesham Village Website Administration
 - b. New Year edition of Bucklesham Bugle
 - c. Bucklesham Playing Field
 - d. Bucklesham Community Council Business
9. To discuss quotes received for Playing Field Fencing and agree expenditure.
10. To receive and ask questions of report from Cllr Gardner on Felixstowe Peninsula Partnership Meeting October 2020

Please be aware that recording of the meeting is probable

11. Planning:

- a. To discuss and agree response to the following Applications received:
 - i. None at time of producing agenda.
 - ii. Any Planning Applications received after the Agenda was published.

12. Finance Matters:

- a. To accept accounts up until 31st October 2020 and review of Bank Statements.
- b. To discuss grant requests from Disability Advice Service , Suffolk Accident Rescue Service and Royal British Legion
- c. To discuss draft Budget for 2021-22
- d. To approve expenditure on new Dog Poo Bin (approx. £110)
- e. To authorise the following Invoices for Payment:
 - i. None at time of printing agenda
 - ii. *Any other invoice presenting*
- f. To note Payments made since last meeting:
 - i. J Hallett (Clerks Salary) £600.00
 - ii. HMRC Cumbernauld (Clark's PAYE) £150.00
 - iii. J Hallett (Computer equipment) £1,152.03
 - iv. Print 4 U (Bugle Newsletter unpaid from March) £188.00
 - v. STC Solutions (CCTV) £234.00
 - vi. SALC (payroll service + Birketts Solicitors webinar training) £41.40
 - vii. Bucklesham Toddler Group £500.00
- g. To note Payments received since last meeting:
 - i. Precept from ESC £4550.00
 - ii. Football Fees (AFC Kesgrave) £250.00
 - iii. Football Fees (Tony Taxi) £80.00
 - iv. Football Fees (Boleyn) £125.00
 - v. Football Fees (Kesgrave Men's) £30.00
 - vi. Refund from J Hallett for printer £17.04
- h. To note Bank Balances as at 31st October 2020:
 - i. Current Account (No. 80152285) £7,834.20
 - ii. Savings Account (No.00605875) £16,529.62

13. Documentation ~ To receive notification of Asset Register Review and approve revised document.

14. To agree Parish Council Meeting Dates for 2021.

15. To receive agenda items for next meeting (provisionally Thursday 14th January 2021)

Judi Hallett

Interim Clerk to Bucklesham Parish Council, November 2020

Zoom Log-In Details

Link: <https://us02web.zoom.us/j/86372785949?pwd=RzBkYWJnZE5VSktZkZ0E3b1U2dE1oUT09>

Meeting ID: 863 7278 5949

Passcode: 072548

Dial In: 0203 051 2874