

BUCKLESHAM PARISH COUNCIL

Mrs Judi Hallett (Interim Clerk to the Parish Council)
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Thursday 14th January 2021

at 7.00pm via Zoom Video Conference

PLEASE SEE BELOW FOR ZOOM DETAILS

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for Absence.
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items (either pecuniary or non-pecuniary).
3. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from District and/or County Councillors.
 - b. Reports or comment from any member of the public.
4. To agree Minutes of meeting dated 12th November 2020.
5. Clerks Report – To receive updates on matters not requiring debate or decision (see separate sheet).
6. Reports ~ To receive reports from Mrs Ruth Johnson on:
 - a. Bucklesham Village Website Administration
 - b. New Year edition of Bucklesham Bugle
 - c. Bucklesham Playing Field
 - d. Bucklesham Community Council Business
7. To receive and ask questions of report from Cllr Gardner on Felixstowe Peninsula Partnership Meeting January 2021.
8. To discuss the process for advertising for new Clerk and agree timetable.
9. To discuss the Quiet Lanes village consultation.
10. To discuss HGV vehicle movement through the village from Valley Farm.
11. To discuss communication with the village and the development of 'The Brief Bugle Bulletin' Parish Council email alert service.

Please be aware that recording of the meeting is probable

12. To discuss The Census 2021.

13. Planning:

- a. To discuss and ratify response to the following Applications received:
 - i. Demolish and replace existing garage DC/19/2118/FUL Kembroke Cottage, Kirton Road, IP10 OBT
 - ii. Barn Conversion DC/19/0471/PN3 The Barn Tenth Road, Bucklesham IP10 OBP
 - iii. Detached store/workshop DC/20/4940/FUL The Brooke, St Mary's Park IP10 ODR
- b. To discuss the following Planning Applications received:
 - i. New Park Home DC/20/5100/FUL Red House Farm, Tenth Road, IP10 OBP

14. Finance Matters:

- a. To accept accounts up until 31st December 2020 and review of Bank Statements.
- b. To review our Internal Accounting Procedures and the suitability of our Internal Auditor.
- c. To discuss request for funding from Ipswich BMX Club.
- d. To ratify decision not to invoice football teams for second half of fees.
- e. To discuss and agree Budget for 2021-22
- f. To discuss and agree precept request for 2021-22
- g. To authorise the following Invoices for Payment:
 - i. suffolk.cloud (web hosting) £110.00
 - ii. Any other invoice presenting
- h. To note Payments made since last meeting:
 - i. Royal British Legion Poppy Appeal £50.00
 - ii. Suffolk Accident Rescue Service £50.00
 - iii. Disability Advice Service £50.00
 - iv. Print 4 U (New Year Bugle) £148.00
 - v. J Hallett (Clerk's Salary Oct, Nov, Dec) £600.00
 - vi. HMRC Cumbernauld (Clerk's PAYE) £150.00
- i. To note Payments received since last meeting:
 - i. None
- j. To note Bank Balances as at 31st December 2020:
 - i. Current Account (No. 80152285) £6,308.80
 - ii. Savings Account (No.00605875) £16,529.90

15. To co-opt Parish Councillor and signing of 'Declaration of acceptance of Office'.

16. To receive agenda items for next meeting (provisionally Thursday 11th March 2021)

Judi Hallett

Interim Clerk to Bucklesham Parish Council, January 2021

Zoom Log-In Details

Link: <https://us02web.zoom.us/j/81649066737?pwd=K21SbkFYTGhZTzB6WXNnWWFiYitNZz09>

Meeting ID: 816 4906 6737

Passcode: 453838

Dial In: 0203 481 5240