

# BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council  
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## NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 3<sup>rd</sup> November 2021 at 7:00pm  
In Bucklesham and Foxhall Village Hall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

### Agenda

1. To receive Apologies for Absence.
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items (either pecuniary or non-pecuniary).
3. Public Participation (**15 Minutes Maximum**) – To receive:
  - a. Reports or comment from District and/or County Councillors.
  - b. Reports or comment from any member of the public.
4. To agree Minutes of meeting dated 1<sup>st</sup> September 2021.
5. Clerks Report – To receive updates on matters not requiring debate or decision (see separate sheet).
6. To receive and ask questions of report from Cllr Gardner on Felixstowe Peninsular Partnership on 23.09.2021.
7. To receive and ask questions of report from Cllr Owen on Brightwell Lakes Development Update on 15.10.2021.
8. Platinum Jubilee – To receive an update from Cllr Seagroatt on forming a Jubilee Committee for village celebrations.
9. Correspondence – To discuss letter from a villager detailing suggestions for future village projects.
10. Playing Field :
  - a. To discuss and approve grant application for outdoor gym equipment for the Playing Field, the quotes received and decide on which company and products will be installed.
  - b. To discuss the Planting of 420 trees with the Sicon Foundation making the woodland walkway.
  - c. To discuss the removal of the remaining flood lights and the shipping container.
  - d. To discuss the laying of a path on the entrance to the field.
  - e. To discuss the quote for the Nest Swing and provisional grant application.

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Please be aware that recording of the meeting is probable

11. Village Maintenance - To discuss:

- a. Painting the Bus Shelter
- b. Installation of New Signs

12. Planning:

- a. To discuss the following Planning Applications received:
  - i. None received.
- b. To discuss any application coming forth since publication of agenda.

13. Finance Matters:

- a. To accept accounts up until 31<sup>st</sup> October 2021 and review of Bank Statements.
- b. To discuss and provisionally agree the proposed Budget 2022-23.
- c. To receive update on adding new bank signatories and the move to full online banking.
- d. To discuss request for financial support from SARS.
- e. To authorise the following Invoices for Payment:
  - i. SALC (payroll service) £22.80
- f. To note Payments made since last meeting:
  - i. PKF Littlejohn (External Audit) £240.00
  - ii. Came and Co (Insurance) £442.53
  - iii. Boston Bulbs (daffodils) £75.00
  - iv. R Johnson (Clerk's Salary Jul/Aug/Sep) £772.90
  - v. HMRC (Clerks' PAYE) £173.60
  - vi. Boston Bulbs (daffodils) £75.00
  - vii. Print 4 U (Bugle) £88.00
  - viii. R Johnson (Microsoft subscription) £65.57
- g. To note Payments received since last meeting:
  - i. East Suffolk Grant (for Gym Equipment on Playing Field) £5,000.00
  - ii. CIL from East Suffolk £4,272.31
- h. To note Bank Balances as at 31<sup>st</sup> October 2021:
  - i. Current Account (No. 80152285) £tbc
  - ii. Savings Account (No.00605875) £tbc

14. To agree Parish Council meeting dates for 2022.

15. To receive agenda items for next meeting (provisionally Wednesday 5<sup>th</sup> January 2022)

*Ruth Johnson*

Clerk to Bucklesham Parish Council, 27<sup>th</sup> October 2021

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