

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 5th January 2022 at 7:00pm
In Bucklesham and Foxhall Village Hall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for Absence.
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items (either pecuniary or non-pecuniary).
3. Public Participation (**15 Minutes Maximum**) – To receive:
 - a. Reports or comment from District and/or County Councillors.
 - b. Reports or comment from any member of the public.
4. To agree Minutes of meeting dated 3rd November 2021.
5. Clerks Report – To receive updates on matters not requiring debate or decision (see separate sheet).
6. To receive and ask questions of report from Cllr Gardner on Felixstowe Peninsular Partnership on 02/12/21
7. To elect an Archer Cartwright Charity representative.
8. To elect a SALC representative.
9. To discuss the complaints from villagers regarding dog fouling on the Playing Field.
10. To discuss the retirement of David Butcher from the role of village Tree Warden.
11. To discuss the implementation of the Bucklesham Emergency Plan.
12. Planning:
 - a. To discuss the following Planning Applications received:
 - i. None received at time of publishing agenda.
 - b. To discuss any application coming forth since publication of agenda.
 - c. To ratify decisions taken between meetings:
 - i. Church Close

Please be aware that recording of the meeting is probable

13. Finance Matters:

- a. To accept accounts up until 31st December 2021 and review of Bank Statements.
- b. To review our Internal Accounting Procedures and the suitability of our Internal Auditor.
- c. To discuss and agree quote from Norse for grass cutting of playing field in 2022 of £481.90+VAT
- d. To discuss and agree Budget for 2022-23
- e. To discuss and agree Precept request for 2022-23
- f. To discuss and approve Clerk as authoriser for payments from Bank Account.
- g. To discuss and approve move to a different provider for banking.
- h. To authorise the following invoices for payment:
 - i. East Suffolk Norse (grass cuts on Playing Field) £561.42
 - ii. Print 4 U (New Year Bugles) £88.00
 - iii. M Green (disposal of rubbish in Playing Field container) £60.00
- i. To note Payments made since last meeting:
 - i. Suffolk Accident Rescue Service (donation) £50.00
 - ii. Royal British Legion Poppy Appeal (donation) £25.00
 - iii. Bucklesham & Foxhall Village Hall (Hall hire) £75.00
 - iv. B&M Concrete (top soil for tree planting) £110.16
 - v. R Johnson (Clerks Salary plus expenses Oct/Nov/Dec) £772.70
 - vi. HMRC (Clerk's PAYE) £173.80
- j. To note Payments received since last meeting:
 - i. None received £0.00
- k. To note Bank Balances as at 31st December 2021:
 - i. Current Account (No. 80152285) £tbc
 - ii. Savings Account (No.00605875) £tbc

14. To co-opt Parish Councillor and signing of 'Declaration of acceptance of Office'.

15. To receive agenda items for next meeting (provisionally Wednesday 2nd March 2022)

Ruth Johnson

Clerk to Bucklesham Parish Council, 29th December 2021
