

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
54 Levington Lane, Bucklesham, Ipswich IP10 0DZ



01473 655149

buckleshampc@gmail.com

07854 712 734

NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 4th January 2023 at 7:00pm
In Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, 28th December 2022

Agenda

1. **Apologies for absence:**
 - a. To receive apologies.
 - b. To accept apologies.
2. **To receive any:**
 - a. Declarations of pecuniary interest.
 - b. Declarations of non-pecuniary interest.
 - c. Applications for dispensation on agenda items.
 - d. Declarations of gifts or hospitality received over the value of £25.00
 - e. Notifications of lobbying with reference to planning applications to be discussed.
3. **Public Participation (15 Minutes Maximum) – To receive:**
 - a. Reports or comments from District and/or County Councillors.
 - b. Reports or comments from any member of the public.
4. **To agree minutes of meeting dated 2nd November 2022.**
5. **Clerks Report – To receive updates on matters not requiring debate or decision.**
6. **Playing Field:**
 - a. To discuss the Council's approach to the management of the Playing Field.
7. **Documentation:**
 - a. To discuss and agree the amendments to the 'Equal Opportunities Policy' as previously sent to Councillors on 28/12/22.
 - b. To discuss and agree the 'Risk Management Policy' as previously sent to Councillors on 28/12/22.

Please be aware that recording of the meeting is probable

8. To discuss the arrangements for the elections in May 2023.

9. To discuss the invitation to East Suffolk Community Partnership's 'Bringing Ideas To Life' Annual Forum on 03/01/2023.

10. Planning: To discuss the following planning applications received:

- a. None received.

11. Finance Matters:

- a. To review accounts as at 31st December 2022 and review Bank Statements.
- b. To review our Internal Accounting Procedures and the suitability of our Internal Auditor.
- c. To receive the Internal Control Statement for year ending 2021/22.
- d. To discuss and agree quote from Norse for grass cutting of playing field in 2023 of £499.35 plus VAT
- e. To discuss and agree Budget for 2023/24.
- f. To discuss and agree Precept for 2023/24.
- g. To note payments made since the last meeting:
 - i. Clive Lenton (Maintenance) £38.90
 - ii. Daniel Burrows (Removal of fence on Field) £480.00
 - iii. Ruth Johnson (Clerk's Salary and expenses Oct, Nov, Dec) £1,173.10
 - iv. HMRC (Clerk's PAYE) £273.80
 - v. Tom Lyon Tree Services (Tree felling on Field) £4,920.00
 - vi. Suffolk Coastal Norse (Grass cutting on Field) £578.28
 - vii. Print 4 U (New Year Bugles) £96.00
- h. To authorise the following payments:
 - i. SALC (Clerk's CiLCA Training) £132.00
 - ii. Bucklesham and Foxhall Village Hall (Hall Hire) £200.00
- i. To note Payments received since last meeting:
 - i. None £0.00
- j. To note Bank Balances as at 31st December 2022:
 - i. Current Account (No. 80152285) £tbc
 - ii. Savings Account (No.00605875) £tbc

12. To receive agenda items for next meeting (Wednesday March 2023).