

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 1st March 2023 at 7:00pm
In Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, 24th February 2023

Agenda

1. **Apologies for absence:**
 - a. To receive apologies.
 - b. To accept apologies.
2. **To receive any:**
 - a. Declarations of pecuniary interest.
 - b. Declarations of non-pecuniary interest.
 - c. Applications for dispensation on agenda items.
 - d. Declarations of gifts or hospitality received over the value of £25.00
 - e. Notifications of lobbying with reference to planning applications to be discussed.
3. **Public Participation (15 Minutes Maximum) – To receive:**
 - a. Reports or comments from District and/or County Councillors.
 - b. Reports or comments from any member of the public.
4. **To agree minutes of meeting dated 31st January 2023.**
5. **Clerks Report – To receive updates on matters not requiring debate or decision.**
6. **Playing Field:**
 - a. To discuss the installation of a trampoline.
7. **Documentation:**
 - a. To receive notification of addition to Asset Register – Nest Swing (as sent to Councillors on 23/02/23).
 - b. To discuss and agree new Training and Development Policy (as sent to Councillors on 23/02/23).

Please be aware that recording of the meeting is probable

8. Highways:

- a. To discuss the request for a further grit/sand bin and a litter bin at the far end of Levington Lane.
- b. To discuss and agree date for Annual Village Spring Clean (provisionally Sat 1st April).
- c. To discuss the purchase of '30MPH drive carefully' wheelie bin stickers for all residents.
- d. To discuss the many potholes in the village.

9. Projects:

- a. To discuss and agree the arrangements for the Thermal Imaging Project.
- b. To discuss the arrangements for the Coronation of HM King Charles III.
- c. To discuss offering First Aid and defib refresher training to residents.

10. Planning:

- a. To discuss the following Planning Applications received:
 - i. None received.
- b. To hear details about retrospective planning application, DC/22/3652/FUL, Valley Farm.
- c. To receive an update on the Castlemore Homes Oak Tree Farm, Levington Lane development.

11. Finance Matters:

- a. To review accounts as at 28th February 2023 and review Bank Statements.
- b. To discuss the Grant Request from the Bumps, Babies and Toddler Group to fund an Easter Egg Trail and Easter Craft and Coffee morning for the whole village.
- c. To discuss the purchase of gifts for retiring Councillors.
- d. To note payments made since the last meeting:
 - i. None £0.00
- e. To authorise the following payments:
 - i. Print 4 U – Spring Bugle (including two Supplements) £217.00
 - ii. Ruth Johnson (Clerk's Salary Jan/Feb/Mar plus annual expenses and CiLCA reimbursement) £3,100.98
 - iii. HMRC (Clerk's PAYE) £990.96
- f. To note Payments received since last meeting:
 - i. SALC (refund for Clerk's CiLCA training session not needed) £66.00
- g. To note Bank Balances as at 28th February 2023:
 - i. Current Account £tbc
 - ii. Savings Account £tbc

12. To receive agenda items for next meeting (Wednesday May 10th 2023) which is the Annual Meeting of the Parish Council, including the Community Council AGM and the Annual Parish Meeting.