

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 5th July 2023 at 7:00pm
in Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, 30th June 2023

Agenda

1. **Apologies for absence:**
 - a. To receive apologies.
 - b. To accept apologies.
2. **To receive any:**
 - a. Declarations of pecuniary interest.
 - b. Declarations of non-pecuniary interest.
 - c. Applications for dispensation on agenda items.
 - d. Declarations of gifts or hospitality received over the value of £50.00
 - e. Notifications of lobbying with reference to planning applications to be discussed.
3. **(15 Minutes Maximum) – To receive:**
 - a. Reports or comments from District and/or County Councillors.
 - b. Reports or comments from any member of the public.
4. **To agree minutes of meeting dated 10th May 2023.**
5. **To elect the Vice-Chair of the Council for 2023/24 and signing of the 'Declaration of Acceptance of Office'.**
6. **Clerks Report – To receive updates on matters not requiring debate or decision.**
7. **To discuss the Community Asset Transfer of the Bucklesham Allotments from East Suffolk Council.**
8. **Playing Field:**
 - a. To discuss the hemlock discovered on the Field.
 - b. To discuss the proposal of a wild flower meadow on the Field.
 - c. To discuss the Safety Inspection of the Field facilities.

Please be aware that recording of the meeting is probable

9. Documentation:

- a. To Adopt the Code of Conduct (link sent to Councillors on 27/06/2023).

10. Highways:

- a. To discuss the 20's Plenty Campaign.
- b. To discuss the broken pavements and the overgrown path on the way to school.
- c. To discuss the purchase of further grit bins for Levington Lane and Field View.

11. Planning:

- a. To discuss the progress of the Castlemore Homes development on Levington Lane.
- b. To discuss the meeting with Levington and Stratton Hall Parish Council and representatives from EDF Energy on 26th June 2023.
- c. To discuss the meeting with Boyer Planning on 6th July 2023 with regards to the proposed Business Park at Felixstowe Road.
- d. DC/23/2433/P3MA Prior Approval application for the change of use of a light industrial barn: Barn, Tenth Road, Bucklesham, IP10 0BP
- e. DC/23/2507/FUL Removal and replacement of garage, Merlin Cottage, Newbourne Rd Bucklesham, IP10 0BX

12. Finance Matters:

- a. To review accounts as at 30th June 2023 and review Bank Statements.
- b. To discuss the General Reserves.
- c. To discuss ideas and suggestions for the allocation of CIL money.
- d. To discuss the payment of £406.79, the remaining money from the Coronation celebration, into the Community Council account.
- e. To discuss the purchase of two grit bins for Field View and Levington Lane £359.44
- f. To discuss the renovation of the Bus Shelter £500.00
- g. To discuss taking part in the Hedgehog Highway Project £150.00
- h. To authorise the following invoices for payment:
 - i. SALC New Cllr Training £72.00
 - ii. Print 4 U (Summer Bugles) £128.00
- i. To note Payments made since last meeting:
 - i. L Seagroatt (Coronation celebrations) £336.68
 - ii. A Hall (Coronation celebrations) £83.31
 - iii. J Brunning (Coronation celebrations) £375.93
 - iv. S Voelcker (Coronation celebrations) £293.31
 - v. N Lord (Coronation celebrations) £16.98
 - vi. R Johnson (retirement gift for Cllr) £29.50
 - vii. Clerk's Salary and expenses (Apr/May/Jun) £1,131.45
 - viii. HMRC (Clerk's PAYE) £237.60
 - ix. Triple F (First Aid Course) £50.00
- j. To note Payments received since last meeting:
 - i. None
- k. To note Bank Balances as at 30th June 2023:
 - i. Current Account (No. 80152285) £tbc
 - ii. Savings Account (No.00605875) £tbc

13. To discuss the Clerk's Review and approve recommendations arising from it.

14. To discuss the lack of engagement from Suffolk County Council's Cllr Mulcahy and possible ways forward.

15. To Co-opt Parish Councillor and signing of 'Declaration of acceptance of Office'.

16. To receive agenda items for next meeting (Wednesday 6th September 2023).