

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 10th January 2024 at 7:00pm
in Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, 5th January 2024

Agenda

1. **Apologies for absence:**
 - a. To receive apologies.
 - b. To accept apologies.
2. **To receive any:**
 - a. Declarations of pecuniary interest.
 - b. Declarations of non-pecuniary interest.
 - c. Applications for dispensation on agenda items.
 - d. Declarations of gifts or hospitality received over the value of £50.00
 - e. Notifications of lobbying with reference to planning applications to be discussed.
3. **Public Participation (15 Minutes Maximum) – To receive:**
 - a. Reports or comments from District and/or County Councillors.
 - b. Reports or comments from any member of the public.
4. **To agree minutes of meeting dated 1st November 2023.**
5. **Clerks Report – To receive updates on matters not requiring debate or decision.**
6. **To receive report from Cllrs Bickers and Roper on the SALC Conference on 29th November 2023.**
7. **To receive report from Cllr Gardner on Felixstowe Peninsular Community Partnership (FPCP) meeting of 4th December 2023.**
8. **To discuss the Community Asset Transfer (CAT) of the Bucklesham Allotments from East Suffolk Council (ESC).**

Please be aware that recording of the meeting is probable

9. Playing Field:

- a. To discuss the Roundabout Project.

10. Documentation:

- a. To discuss and approve the updated Asset Register (as sent to Councillors on 5th January 2024).

11. Highways:

- a. To discuss Suffolk Highways proposal for the reduction of speed limit on the Brightwell road.
- b. To discuss the suggestion from Suffolk Highways that Bucklesham join the Self-Help Scheme to tackle minor Highways maintenance with resident volunteers (see Appendix A).

12. Planning:

- a. To discuss and consider the development of a Neighbourhood Plan (please see Appendix B).
- b. To discuss the permission granted for the Bucklesham Solar Farm and the Community Benefit Fund.

13. Finance Matters:

- a. To review accounts as at 31st December 2023 and review Bank Statements.
- b. To review our Internal Accounting Procedures and the suitability of our Internal Auditor.
- c. To receive the Internal Control Statement for year ending 2022/23.
- d. To discuss and agree quote from East Suffolk Services of £770.88 for grass cutting in 2024.
- e. To discuss and agree Budget for 2024/25.
- f. To discuss and agree Precept for 2024/25.
- g. To discuss investment opportunities with CCLA Investment Funders.
- h. To discuss the request for a donation from Headway Suffolk.
- i. To authorise the following invoices for payment:
 - i. Suffolk.cloud (website hosting) £120.00
- j. To note Payments made since last meeting:
 - i. SALC (Finance Training) £78.00
 - ii. SALC (Allotments for Clerk) £120.00
 - iii. Royal British Legion (Poppy Appeal) £50.00
 - iv. Bucklesham Village Hall (Hall hire for 2023) £300.00
 - v. SALC (Allotments Training for Cllr Marriage) £84.00
 - vi. Signs 4 U (Village plaque) £134.08
 - vii. SALC (Conference admission) £18.00
 - viii. Cllr Gardner (expenses) £23.40
 - ix. R Johnson (Clerk's salary and expenses Oct Nov Dec + backpay) £1,428.26
 - x. Finding Fitness (Monkey Wall on Playing Field) £7,860.00
 - xi. HMRC Cumbernauld (Clerk's PAYE) £329.20
 - xii. J Woods Electrical (Village Hall Maintenance) £156.00
 - xiii. D&D Adams Painters (Village Hall Maintenance) £2,000.00
 - xiv. Print 4 U (New Year Bugles) £148.00
 - xv. East Suffolk Services (Grass cutting) £401.11
- k. To note Payments received since last meeting:
 - i. Fundraising for Roundabout project £51.50
 - ii. Mrs L D Rope Foundation (for Roundabout project) £1,000.00
 - iii. ESC Enabling Communities Budget (from Cllrs Ninnmey and Reeves) £3,000.00
 - iv. Awards For All (for Monkey Wall) £6,550.00
- l. To note Bank Balances as at 31st December 2023:
 - i. Current Account (No. 80152285) £14,049.98
 - ii. Savings Account (No.00605875) £18,278.15

- 14. To review Council procedures with regard to consulting residents of the village on all Council matters.**
- 15. To discuss the continued lack of engagement from Cllr Patti Mulcahy.**
- 16. To receive agenda items for next meeting (Wednesday 13th March 2024).**