

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
54 Levington Lane, Bucklesham, Ipswich IP10 0DZ



01473 655149

buckleshampc@gmail.com

07854 712 734

NOTICE OF BUCKLESHAM ANNUAL PARISH COUNCIL MEETING

Wednesday 8th May 2024 at 7:00pm
in Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, 3rd May 2024

Agenda

1. To elect the Chair of the Council for 2024/25 and signing of the 'Declaration of Acceptance of Office'.
2. Apologies for absence:
 - a. To receive apologies.
 - b. To accept apologies.
3. To receive any:
 - a. Declarations of pecuniary interest.
 - b. Declarations of non-pecuniary interest.
 - c. Applications for dispensation on agenda items.
 - d. Declarations of gifts or hospitality received over the value of £50.00
 - e. Notifications of lobbying with reference to planning applications to be discussed.
4. Public Participation (15 Minutes Maximum) – To receive:
 - a. Reports or comments from District and/or County Councillors.
 - b. Reports or comments from any member of the public.
5. To appoint persons to the following offices:
 - a. Responsible Finance Officer
 - b. Village Hall Rep
 - c. Archer Cartwright Reps (2 positions)
 - d. SALC Rep
 - e. Felixstowe Peninsula Community Partnership Rep
 - f. Speed Indicator Device Wardens

Please be aware that recording of the meeting is probable

6. To remind Councillors to review their Register Of Member's Interests entry at East Suffolk Council system (guidance notes previously sent to Councillors).
7. To Review and confirm all Direct Debits and Standing Orders presently set up by the Council.
8. To agree minutes of meeting dated 13th March 2024.
9. Clerks Report – To receive updates on matters not requiring debate or decision.
10. To discuss the Community Asset Transfer (CAT) of the Bucklesham Allotments from East Suffolk Council (ESC).
11. Highways:
 - a. To discuss Suffolk Highway's rejection of the request for the reduction of speed limit on the C375 Brightwell road.
12. Planning:
 - a. To receive report from Gary Bareham on progress of the Castlemore Homes development.
 - b. To discuss DC/24/1519/P3MA conversion to dwelling, Barn, Tenth Road, Bucklesham.
13. Finance Matters:
 - a. To accept and sign Annual Accounts for Year End 31st March 2024.
 - b. To accept Internal Auditors Report for 2023/24 and 'Internal Audit Report' of Part 3 of the Annual Governance and Accountability Return (AGAR 2023/24).
 - c. To agree and complete Section 1 of Part 3 of the AGAR 2023/24
 - d. To agree and complete Section 2 of Part 3 of the AGAR 2023/24.
 - e. To agree the CIL report for 2023/24.
 - f. To agree Reserve Allocations as at start of 2024/25.
 - g. To receive the Internal Control Statement for year ending 2023/24.
 - h. To review accounts as at 30th April 2024 and review Bank Statements.
 - i. To discuss investment opportunities for CIL funds.
 - j. To discuss Community Benefit Fund Draft Agreement with Bucklesham Solar Ltd.
 - k. To discuss the purchase of wild flower seeds for the Playing Field.
 - l. To authorise the following invoices for payment:

i. Bucklesham Village Hall (agreed renovations using CIL)	£3,000.00
ii. Bucklesham Community Council (D-Day celebrations)	£1,000.00
 - m. To note Payments made since last meeting:

i. HMRC (Clerk's PAYE Jan/Feb/Mar)	£223.00
ii. SALC (Payroll Service)	£22.80
iii. SALC (annual subscription)	£279.84
iv. D Bracey (Playing Field inspections)	£390.00
v. Print 4 U (Spring Bugles)	£108.00
 - n. To note Payments received since last meeting:

i. ESC Precept	£5,860.00
ii. ESC CIL funds	£43,246.26
iii. Finding Fitness (donation)	£100.00
 - o. To note Bank Balances as at 30th April 2024:

i. Current Account (No. 80152285)	£16,082.39
ii. Savings Account (No. 00605875)	£56,385.86

- 14. To agree date for Clerk's Annual Review and confirm pay scale and hours.**
- 15. To discuss the on-going difficulties of a working relationship with SC Cllr Patti Mulcahy.**
- 16. To receive agenda items for next meeting (Wednesday 10th July 2024).**