

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 11th September 2024 at 7:00pm
in Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, 6th September 2024

Agenda

1. **To elect the Chair of the Parish Council.**
2. **Apologies for absence:**
 - a. To receive apologies.
 - b. To accept apologies.
3. **To receive any:**
 - a. Declarations of pecuniary interest.
 - b. Declarations of non-pecuniary interest.
 - c. Applications for dispensation on agenda items.
 - d. Declarations of gifts or hospitality received over the value of £50.00
 - e. Notifications of lobbying with reference to planning applications to be discussed.
4. **Public Participation (15 Minutes Maximum) – To receive:**
 - a. Reports or comments from District and/or County Councillors.
 - b. Reports or comments from any member of the public.
5. **To agree minutes of meeting dated 10th July 2024.**
6. **Clerks Report – To receive updates on matters not requiring debate or decision.**
7. **Documentation:**
 - a. To review the 'Standing Orders – 2024' (as previously sent to Councillors on 06/09/2024).
 - b. To review the 'Risk Assessment (Financial)' and 'Risk Assessment (Non-Financial)' (as previously sent to Councillors on 06/09/2024).
 - c. To review Asset Register and approve revised document (as previously sent to Councillors 06/09/2024).

Please be aware that recording of the meeting is probable

8. Finance Matters:

- a. To review accounts as at 31st August 2024 and review Bank Statements.
- b. To set budget timetable.
- c. To agree Reserve Allocations.
- d. To discuss investment with CCLA Investment Funders.
- e. To discuss quotes for CIL fund projects.
 - i. Gazebo/shelter
 - ii. Management of trees on Playing Field and village maintenance
 - iii. Village Hall Maintenance
 - iv. Fence around Play Equipment
- f. To acknowledge receipt of the Notice of Conclusion of Audit and Section 3 of Part 3 of the 2023/24 AGAR from PKF Littlejohn.
- g. To acknowledge receipt of insurance renewal documentation from Came and Company of £675.21
- h. To discuss the request for funding from Citizen's Advice and SARS, and a date for future grants to be decided upon annually.
- i. To authorise the following invoices for payment:
 - i. None £0.00
- j. To note Payments made since last meeting:
 - i. Bucklesham Community Council £615.11
 - ii. CCLA investments £57,000.00
 - iii. Glasdon UK (dog bin) £153.82
 - iv. R Johnson (bunting and flags for Tour of Britian) £130.73
 - v. Bike Storage Co (Village Hall bike racks) £309.60
 - vi. Print 4 U (Autumn Bugles) £108.00
- k. To note Payments received since last meeting:
 - i. HMRC (VAT refund) £517.95
 - ii. ESC (Grant for Tour of Britian Picnic and Village Hall bike stands) £479.90
- l. To note Bank Balances as at 31st August 2024:
 - i. Current Account (No. 80152285) £8,778.87
 - ii. Savings Account (No. 00605875) £0.00
 - iii. CCLA Investment Account (PS1007890-001) £57,000.00

9. To discuss signing up to the Civility and Respect Pledge.

10. To discuss moving to a Gov.uk domain name.

11. To receive updates on the formal complaint made towards Suffolk County Cllr Patti Mulcahy.

12. To elect a Parish Council representative of the Archer Cartwright Bucklesham Charity.

13. To Co-opt Parish Councillor and signing of 'Declaration of acceptance of Office'.

14. To receive agenda items for next meeting (Wednesday 13th November 2024).