

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 13th November 2024 at 7:00pm
in Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, 8th November 2024

Agenda

1. **Apologies for absence:**
 - a. To receive apologies.
 - b. To accept apologies.
2. **To receive any:**
 - a. Declarations of pecuniary interest.
 - b. Declarations of non-pecuniary interest.
 - c. Applications for dispensation on agenda items.
 - d. Declarations of gifts or hospitality received over the value of £50.00
 - e. Notifications of lobbying with reference to planning applications to be discussed.
3. **Public Participation (15 Minutes Maximum) – To receive:**
 - a. Reports or comments from District and/or County Councillors.
 - b. Reports or comments from any member of the public.
4. **To agree minutes of meeting dated 11th September 2024.**
5. **To elect a Vice-Chair of the Council for the remainder of 2024/25 and signing of 'Declaration of Office'.**
6. **Clerks Report – To receive updates on matters not requiring debate or decision.**
7. **Allotments:**
 - a. To discuss connecting the Allotments to the water supply.
 - b. To discuss the future use of the 'pit'.
 - c. To discuss the purchase of a notice board for the site.

Please be aware that recording of the meeting is probable

8. Documentation:

- a. To review the Risk Assessment (Financial) and Risk Assessment (Non-Financial) (as previously sent to Councillors) .
- b. To review Asset Register and approve revised document (as previously sent to Councillors).
- c. To adopt the Anti-bullying and Harassment Policy (as previously sent to Councillors).

9. Planning:

- a. To discuss planning application DC/24/3525/FUL – Change of use of former watermill from use as offices to residential dwelling, Bucklesham Water Mill, Newbourne Road, Bucklesham IP10 0BY

10. Finance Matters:

- a. To review accounts as at 31st October 2024 and review Bank Statements.
- b. To discuss and provisionally agree the proposed Budget 2025/26.
- c. To receive new recommended pay rates from NALC for Clerk's pay grade and to discuss accepting them.
- d. To discuss the request for funding from
 - i. Royal British Legion Poppy Appeal £50
 - ii. East Anglian Air Ambulance £50
 - iii. Citizens Advice £ (*unspecified request*)
 - iv. Disability Advice Service £ (*unspecified request*)
- e. To authorise the following invoices for payment:
 - i. None £0.00
- f. To note Payments made since last meeting:
 - i. A J Gallagher (Insurance) £675.21
 - ii. R Johnson (Clerk's salary and expenses July/Aug/Sep) £1,547.00
 - iii. P K F Littlejohn (External Auditor) £315.00
 - iv. FowlerWeb (IT Support) £120.00
 - v. M H Goals (wheels for goals) £107.52
 - vi. T Seagroatt (Village Maintenance) £896.46
 - vii. Microsoft Subs £65.55
 - viii. SALC (payroll services) £22.80
 - ix. Signs For You (bike stand and bike jumps signs) £358.14
- g. To note Payments received since last meeting:
 - i. ESC (2nd half of precept) £5,860.00
 - ii. Rent from Allotments £544.00
 - iii. CCLA Investment interest £359.72
- h. To note Bank Balances as at 31st October 2024:
 - i. Current Account (No. 80152285) £9,291.38
 - ii. Savings Account (No. 00605875) £0.00
 - iii. CCLA Investment Account (No. (PS1007890-001) £57,000.00

11. To receive updates on the formal complaint made towards Suffolk County Cllr Patti Mulcahy.

12. To discuss where to install the spare cycle racks sent in error.

13. To agree Parish Council Meeting Dates for 2025.

14. To Co-opt Parish Councillor and signing of 'Declaration of acceptance of Office'.

15. To receive agenda items for next meeting (Wednesday 8th January 2025).