

BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 12th March 2025 at 7:00pm
in Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, 7th March 2025

Agenda

1. **Apologies for absence:**
 - a. To receive apologies.
 - b. To accept apologies.
2. **To receive any:**
 - a. Declarations of pecuniary interest.
 - b. Declarations of non-pecuniary interest.
 - c. Applications for dispensation on agenda items.
 - d. Declarations of gifts or hospitality received over the value of £50.00
 - e. Notifications of lobbying with reference to planning applications to be discussed.
3. **Public Participation (15 Minutes Maximum) – To receive:**
 - a. Reports or comments from District and/or County Councillors.
 - b. Reports or comments from any member of the public.
4. **To agree minutes of meeting dated 8th January 2025.**
5. **Clerks Report – To receive updates on matters not requiring debate or decision.**
6. **To receive report from Cllr Gardner on the Town and Parish Planning Forum held on 03/02/2025.**
7. **To receive report from Councillor Gardner on the Felixstowe Peninsular Community Partnership meeting held on 26/02/2025.**

Please be aware that recording of the meeting is probable

8. Playing Field:

- a. To discuss the continual issue of dog mess and the Clerk's role in confronting offenders.
- b. To discuss the New Play Equipment Project.
- c. To discuss the installation of a shelter/gazebo as a sun shade and shelter from rain.
- d. To discuss how to encourage wildlife on to the Playing Field.

9. Allotments:

- a. To conduct the Annual Review of the Allotment fee.
- b. To discuss the ideas for the future use of the pit.

10. Planning:

- a. To discuss DC/24/3818/FUL, repositioning of caravan to act as annexe, The Bungalow, Tenth Road, Bucklesham IP10 0BP
- b. To discuss DC/25/0593/FUL Alterations and extensions to existing dwelling, Grove Farm, Chapel Road, IP10 0BS

11. Finance Matters:

- a. To review accounts as at 28th February 2025 and review Bank Statements.
- b. To approve the letter of engagement from SALC to be our Internal Auditor for 2024/25.
- c. To nominate a Councillor to act as 'Councillor Internal Controller'.
- d. To discuss the increase in the Clerk's hours from 8 to 10 per week.
- e. To discuss the legal requirement to pay the Clerk holiday pay.
- f. To discuss the request from the Village Hall for financial support from the CIL fund.
- g. To authorise the following invoices for payment:
 - i. None £0.00
- h. To note Payments made since last meeting:
 - i. Suffolk.cloud (web hosting subs) £120.00
 - ii. SALC Training (Cllr McDonald) £76.80
 - iii. T Seagroatt (village maintenance) £190.00
 - iv. Signs For You (road signs) £157.22
- i. To note Payments received since last meeting:
 - i. The Rope Trust (grant for New Play Equipment Project) £1,500.00
- j. To note Bank Balances as at 28th February 2025:
 - i. Current Account (No. 80152285) £6,079.92
 - ii. Savings Account (No. 00605875) £0.03
 - iii. CCLA Investment Account (No. (PS1007890-001) £57,000.00

12. To discuss the VE Day 80th Celebrations taking place in the village on 8th May 2025.

13. To receive agenda items for next meeting (Wednesday 14th May 2025).