

Bucklesham Parish Council

# **ASSET & RESPONSIBILITY REGISTER**

As at: September 2025

Prepared By: Ruth Johnson  
Clerk to Bucklesham Parish Council  
Authorised on: 10th September 2025

## **Introduction**

This document contains details of all Assets and Responsibilities held by Bucklesham Parish Council as at 10th September 2025.

It is acknowledged that some of the valuation figures have been arrived at through best endeavours using the information known to us at the time. When 'Actual Cost' is unknown a default value of £1.00 is given. Pictures of the assets are held by the Clerk.

This document is reviewed on an annual basis and assets are entered, adjusted or removed as and when appropriate

*Ruth Johnson*

Ruth Johnson  
Parish Clerk

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Adopted by the Parish Council at a meeting on: 10th September 2025

Signed:

*Ruth Johnson*

Mrs Ruth Johnson  
Clerk

*Clive Lenton*

Clive Lenton  
Chair

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## Assets

Category	Asset Number	Description	Location	Date Acquired	Actual Cost New	Estimated Replacement Cost
Bus Shelters	BS1	Brick Shelter	Main Road, by Shannon	N/K	£5,000.00	£5,000.00
<b>Bus Shelters Total</b>					<b>£5,000.00</b>	
Seats	S1	Wooden Benches	By Village Sign, by Bus Stop, on Playing Field	2000-2012	£1,080.00	£1,500.00
Seats	S2	Picnic Benches (8)	Playing Field	2021	£3,512.40	£3,512.40
Seats	S3	Benches (3)	On Playing Field	2023	£1,405.20	£1,405.20
<b>Seats Total</b>					<b>£5,997.60</b>	
Fences/Gates	F1	Fence and Gate at Playing Field entrance	Playing Field	2015/2016	£3,203.16	£15,000.00
Fences/Gates	F2	Bow Top Fence and Post & Rail fence around car park	Playing Field	2021	£9,300.00	£9,300.00
Fence/Gates	F3	Post and Rail fence around entrance and two gates at either end	Allotments	2025	£2,760.00	£2,760.00
<b>Fences/Gates Total</b>					<b>£15,263.16</b>	
Dog Bins	DB1	Plastic Dog Bin	Past number 92 Levington Lane	N/K	£1.00	£165.00
Dog Bins	DB2	Plastic Dog Bin	Outside Village Hall	N/K	£1.00	£165.00
Dog Bins	DB3	Plastic Dog Bin	Opposite the Shannon Public House	N/K	£1.00	£165.00
Dog Bins	DB4	Plastic Dog Bin	Opposite the Forge	2024	£154.00	£165.00
Dog Bins	DB5	Plastic Dog Bin	By the Church	2020	£165.00	£165.00
Dog Bins	DB6	Plastic Dog Bin	By the Church	N/K	Authorised on: 7th September	£165.00
Dog Bins	DB7	Plastic Dog Bin	Main Road by School	N/K	£1.00	£165.00
Dog Bins	DB8	Plastic Dog Bin	Top of Tenth Lane by Red House Farm	N/K	£1.00	£165.00
<b>Dog Bins Total</b>					<b>£324.00</b>	
Signs	S1	Village Sign	Main Road, by entrance to Church Lane	1983	£1.00	£4,000.00
Signs	S2	Finger Pointer Sign	Main Road pointing to Village Hall	2021	£190.00	£190.00
Signs	S3	Finger Pointer Sign	Levington Lane pointing to Playing Field	2021	£190.00	£190.00
Signs	S4	Finger Pointer Sign	Main Road pointing to Church Close	2021	£190.00	£190.00

Replacement - old one disposed of at a loss of £1.00

Signs	S5	Finger Pointer Sign	Main Road pointing to Church Close	2021	£190.00	£190.00
<b>Signs Total</b>					<b>£761.00</b>	
Litter Bins	LB1	Plastic Litter Bin	Playing Field	2020	£450.00	£450.00
Litter Bins	LB2	Plastic Litter Bin	Playing Field	N/K	£1.00	£450.00
Litter Bins	LB3	Plastic Litter Bin	The Shannon Public House	N/K	£1.00	£450.00
Litter Bins	LB4	Plastic Litter Bin	Village Hall	N/K	£1.00	£450.00
Litter Bins	LB5	Plastic Litter Bin	St Mary's Church	N/K	£1.00	£450.00
<b>Litter Bins Total</b>					<b>£454.00</b>	
Notice Boards	NB1	Plastic Notice Board	Playing Field	2015/16	£1,272.00	£1,500.00
Notice Boards	NB2	Plastic Notice Board	Village Hall	2015/16	£1,152.60	£1,500.00
<b>Notice Boards Total</b>					<b>£2,424.60</b>	
Land/Buildings	LD1	Playing Field	Playing Field, Levington Lane	1972	£1.00	N/A
Allotments	LD2	Allotments	Green Crescent, Bucklesham	2024	£0.00	N/A
<b>Land/Buildings Total</b>					<b>£1.00</b>	
Grit Bins	GB1	Plastic Grit Bin	Main Road	2012/13	£125.00	£125.00
Grit Bins	GB2	Plastic Grit Bin	Main Road	2012/13	£125.00	£125.00
Grit Bins	GB3	Plastic Grit Bin	Main Road	2012/13	£125.00	£125.00
Grit Bins	GB4	Plastic Grit Bin	Levington Lane	2012/13	£125.00	£125.00
Grit Bins	GB5	Plastic Grit Bin	Levington Lane	2012/13	£125.00	£125.00
Grit Bins	GB6	Plastic Grit Bin	By Water Mill	2012/13	£125.00	£125.00
Grit Bins	GB7	Plastic Grit Bin	Field View	2023	£215.50	£215.50
Grit Bins	GB8	Plastic Grit Bin	Levington Lane	2023	£215.50	£215.50
<b>Grit Bins Total</b>					<b>£1,181.00</b>	
Office Equipment	OE1	Lap Top	54 Levington Lane, Bucklesham IP10 0DZ	2020	£440.00	£440.00
Office Equipment	OE2	Monitor	54 Levington Lane, Bucklesham IP10 0DZ	2020	£168.00	£168.00

Office Equipment	OE3	Printer	54 Levington Lane, Bucklesham IP10 0DZ	2020	£152.00	£152.00
Office Equipment					£760.00	

Other	O1	Speed Indicator Device	Main Road	2021	£2,880.00	£2,880.00
Other	O2	Telephone Box (Book Exchange)	Main Road, by Shannon	2009	£1.00	£400.00
Other	O3	Play Area Equipment	The Playing Field, Levington Lane	2006	£39,000.00	£100,000.00
Other	O4	Defibrillator (In Locked Case)	Village Hall, Levington Lane	2018/19	£1,322.00	£2,000.00
Other	O5	CCTV at Recreation Ground	Playing Field	2020	£190.00	£190.00
Other	O6	Table Tennis Tables (2)	Playing Field	2020	£4,000.00	£4,000.00
Other	O7	Football Goals	Playing Field	2019	£3,134.62	£3,134.60
Other	O8	Gym Equipment	Playing Field	2022	£4,589.40	£4,589.40
Other	O9	Shipping Container	Playing Field	2018	£0.00	£0.00
Other	O10	Nest Swing	Playing Field	2023	£4,252.00	£4,252.00
Other	O11	Monkey Challenge Climbing Wall	Playing Field	2023	£7,860.00	£7,860.00
Other	O12	Roundabout	Playing Field	2024	£10,756.00	£10,756.00
Other	O13	Bicycle Stands	Village Hall	2024	£310.00	£310.00
Other	O14	Gazebo/Shelter	Playing Field	2025	£6,500.00	£6,500.00
<b>Other Total</b>					<b>£84,795.02</b>	
<b>Grand Total</b>					<b>£116,961.38</b>	

disposed of

## **Responsibilities**

Number	Description	Details	Date
1	Grass cutting of Playing Field	This land is Held in Trust by Bucklesham Parish Council, contractors employed to cut grass	As and when required
2	Maintenance of Plum Hedge on Main Road	Hedge Cut by East Suffolk Services each Autumn, Clerk reminds	Annually
3	Play Area Annual and Quarterly Inspections	A Qualified contractor conduct these inspections and arrange for a RoSPA visit once a year	Each Quarter
4	Play Area Visual Inspections	Visual inspections by Councillors and volunteers on an ad-hoc basis. These are reported to Clerk with any issues reported to appointed contractor	As and when required
5	Maintenance of all Assets	As and when required. An annual inspection is carried out each September when a list is compiled of jobs that need doing	As and when required
6	Inspection of Defibrillator	Inspect box and contents and replace pads and battery as required	Monthly and Annually

As at:  
September  
2025