

# BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council  
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## NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 21<sup>st</sup> January 2026 at 7:00pm  
in Bucklesham Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

*Ruth Johnson*

Clerk to Bucklesham Parish Council, 14<sup>th</sup> January 2026

### Agenda

1. **Apologies for absence:**
  - a. To receive apologies.
  - b. To accept apologies.
2. **To receive any:**
  - a. Declarations of pecuniary interest.
  - b. Declarations of non-pecuniary interest.
  - c. Applications for dispensation on agenda items.
  - d. Declarations of gifts or hospitality received over the value of £50.00.
  - e. Notifications of lobbying with reference to planning applications to be discussed.
3. **Public Participation (15 Minutes Maximum) – To receive:**
  - a. Reports or comments from District and/or County Councillors.
  - b. Reports or comments from any member of the public.
4. **To agree minutes of meeting dated 12<sup>th</sup> November 2025.**
5. **Clerks Report – To receive updates on matters not requiring debate or decision.**
6. **To discuss the parking issues at Bucklesham Primary School.**
7. **Planning:**
  - a. To discuss planning application SCC/0170/25sC A12 between Junctions 58 (Seven Hills) and Woods Lane Roundabout, Woodbridge (New Road layout).
  - b. To discuss planning application DC/25 DC/25/4760/FUL Single storey rear extension, porch extension and replacement driveway in block paving, The Brooke, Main Road IP10 0DR

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Please be aware that recording of the meeting is probable

**8. Finance:**

- a. To review accounts as at 31<sup>st</sup> December 2025 and review Bank Statements.
- b. To review the Internal Accounting Procedures and appoint an Internal Auditor for 2025/26.
- c. To discuss and agree the Budget for 2026/27 (see Appendix A).
- d. To discuss and agree the Precept for 2026/27.
- e. To discuss ordering more 'Welcome to Bucklesham' postcards.
- f. To authorise the following invoices for payment:
  - i. None £0.00
- g. To note Payments made since last meeting:
  - i. NGF Play (play equip deposit) £37,040.16
  - ii. Bucklesham Village Hall (purchase of garage) £1,300.00
  - iii. Clerk's salary and expenses (Oct/Nov/Dec) £2,464.61
  - iv. Bucklesham Village Hall (Hall hire for 2025) £480.00
  - v. Suffolk Digital (Bugle printing) £88.00
  - vi. Suffolk Cloud (website hosting) £120.00
  - vii. HMRC (Clerk's PAYE) £207.31
  - viii. SCL Landscape (grass cutting) £1,494.00
- h. To note Payments received since last meeting:
  - i. Port Community Grantmaking Programme £2,000.00
  - ii. Bucklesham Community Council £3,801.60
- i. To note Bank Balances as at 31<sup>st</sup> December 2025:
  - i. Current Account (No. 80152285) £14,053.52
  - ii. CCLA Investment Account (No. PS1007890-001) £51,000.00

**9. Highways:**

- a. To discuss the Community Speed Watch Group.
- b. To discuss joining the 'Better Together Campaign – Parish Councils across Suffolk working together to make their communities safer'.

**10. Playing Field:**

- a. To discuss the New Play Equipment Project.
- b. To discuss the repeated problem of dog mess on the Field.

**11. Village Hall:**

- a. To discuss the Parish Council becoming the Sole Trustee of the Village Hall

**12. To discuss Bucklesham's Emergency Plan.**

**13. To receive report from Cllr Bickers on the Cross Parish Group meeting on 08/12/25.**

**14. To discuss the invitation to apply for a grant of up to £20,000 from the Valencia Communities Fund.**

**15. To receive agenda items for next meeting (Wednesday 11<sup>th</sup> March 2026).**