

BUCKLESHAM PARISH COUNCIL

Minutes

Parish Council Meeting held at Bucklesham Village Hall at 7.30 pm on Thursday, 29th June 2017

Present

Cllr Heather Owen
Cllr Rhea Gardner
Cllr Ruth Johnson
Cllr David Brinkley
Cllr Georgina Burgess
Mrs A Buggs Clerk

65.17 Apologies for absence

Apologies for absence were received from Cllr Evelyn Bloomfield and Cllr Patricia O'Brien.

66.17 Declaration of interest

None

67.17 Minutes

The minutes of the Parish Council Meeting held on Friday, 5th May 2017 were approved as being a true record

68.17 Matters arising from the minutes

There were no matters arising from the minutes.

69.17 To adjourn to receive the reports and questions from:

- Suffolk County Council – Cllr Patricia O'Brien – no report
- Suffolk Coastal District Council – Cllr Susan Harvey – no report
- Question Time

None

To re-convene the meeting

70.17 Community Council Report

The Clerk reported that she had been advised by Rosemary Watson that one of the football teams which use the playing field has been disbanded.

71.17 Clerk's Report

The purpose of this report is to update members on outstanding issues, items received after the deadline for agenda items, correspondence and action taken by the Clerk.

Email from LCPAS

Email sent to all councillors regarding Crowded Places Guide and Cyber Bullying Briefing Paper

Code of Conduct for Planning Inspectorates

The Government has published a Code of Conduct that will cover the functions and behaviour expected from Planning Inspectorate.

This may be of interest if Councils wishes to challenge a planning matter or are undertaking a Neighbourhood Plan.

www.gov.uk/government/uploads/system/uploads/attachment_data/file/617149/code-of-conduct.pdf

72.17 To discuss the Playing Field

Cllr Heather Owen reported that she had not heard any more from the Parish Council solicitors. She said she had not chased them as the Parish Council had put a maximum amount the Parish Council had authorised for expenditure. The last email received from Kevin Sharman stated that the Community Council solicitors had heard nothing further from the Parish Council solicitor.

73.17 To discuss the Locality Budget 2017/2018

The Clerk reported that she had not heard from Cllr Patricia O'Brien about the amount of the Locality Budget 2017/2018. Cllr Ruth Johnson suggested spending the money on a defibrillator for the village. It was agreed that the Clerk should research the cost of defibrillators and report back to the next Parish Council meeting. **Action: Clerk**

74.17 Renovation of Wooden Bench

Cllr Heather Owen reported that the wooden bench would be renovated over the summer. **Action: Cllr Heather Owen**

75.17 Innocence Lane

Cllr David Brinkley reported that there had been no further developments on Innocence Lane. He said that at the recent Suffolk Coastal District Council Meeting it had been stated that no formal application had been received. Cllr David Brinkley raised the question of his representing the Parish Council on the committee formed by local Parish Councils and whether or not he had the backing of the Parish Council. Cllr Heather Owen stated that it had been minuted that the Parish Council had given Cllr David Brinkley a mandate to represent the Parish Council. **Action: Cllr David Brinkley / Clerk**

76.17 Planning

Neighbourhood Plan

Cllr Georgina Burgess suggested that the Parish Council should be considering producing a Neighbourhood Plan. It was agreed that this item should be part of the training on planning which the Parish Council were asking Jayne Cole LCPAS to undertake. **Action: Clerk**

Planning Training

Discussions took place over the usefulness of asking Jayne Cole LCPAS to undertake a training session. Following discussion Cllr Georgina Burgess proposed, seconded Cllr Ruth Johnson that the Clerk approach Jayne to arrange a training course on the 2nd November 2017 at 7.30 pm. The Clerk reported that the cost would be approximately £120.00. The Clerk was asked to find out the maximum number of participants Jayne was prepared to train and for the Clerk to contact local Parish Councils offering them places. It was also agreed as part of the planning course to request a section on Neighbourhood Plans. Cllr Ruth Johnson to advertise the event in the Bugle. **Action: Clerk / Cllr Ruth Johnson**

Traffic Through the Village

Councillors reported that they were unhappy about vehicles coming out of the Foskers site and turning right through the village. It was agreed that the Clerk should speak to Alan Wells Foxhall Parish Councillor with regard to this issue and report back to the next meeting. **Action: Clerk**

Comments on Planning Applications

Currently comments made on planning applications by individual councillors are not made available to all councillors when the planning applications are distributed but sent direct to Cllr Heather Owen however Cllr Ruth Johnson stated she felt it would be helpful to see other councillors' comments. Cllr Georgina Burgess and Cllr Rhea Gardner stated that they believed comments should not be seen by councillors before they make their own comments. Discussions took place and it was agreed that the Clerk should contact Jayne Cole LCPAS asking the question as to whether comments should be made available to all councillors. **Action: Clerk**

77.17 Correspondence

None

78.17 Finance

Payments (to be approved this meeting)

Clerk's Salary & Expenses May 2017 (excluding tax)	£200.00
Clerk's Salary & Expenses June 2017 (excluding tax)	£293.16
Norse Grass Cutting	£176.40
Print4You – Newsletter	£142.00
HMRC Tax April, May, June 2017	£150.00

Receipts

None

Bank Balances

Current Account	£2,438.16
Deposit Account	£4,510.03

Cllr Ruth Johnson proposed, seconded Cllr Georgina Burgess that the above expenditure should be approved – all in favour.

79.17 General Matters

- a. Cllr Ruth Johnson stated she would write to people/organisations who have contributed to the Bugle giving dates for the coming year when editorial needed to be submitted for inclusion. **Action: Cllr Ruth Johnson**
- b. Cllr Ruth Johnson stated in view of recent events the village should have a disaster plan. It was agreed that the Clerk should contact Suffolk Coastal District Council with regard to setting up a plan. **Action: Clerk**
- c. Cllr Ruth Johnson reported that following the work undertaken on Levington Lane and Tenth Road contractors have failed to collect the road signs. It was agreed that the Clerk should contact Suffolk County Council Highways to request the signs are removed. **Action: Clerk**
- d. Cllr Ruth Johnson reported that one of the houses in Levington Lane has a large amount of rubbish accumulated in the front garden which is an eye-sore and is attracting rats. It was agreed that the Clerk should contact the housing association which owns the property and also Suffolk Coastal District Council Environmental Health. **Action: Clerk**

80.17 Date of next meeting – Thursday, 31st August 2017

Due to councillors' holidays and sickness it was agreed to change the date of the next Parish Council Meeting to Thursday, 31st August 2017. **Action: Clerk**

The Chairman closed the meeting at 9.00 pm.

Signed..... Date

Angie Buggs
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