

BUCKLESHAM PARISH COUNCIL

Minutes

Parish Council Meeting held at Bucklesham Village Hall at 7.00 pm on Thursday, 1st November 2018

Present

CLlr Ruth Johnson (Chair)
CLlr Rhea Gardner
CLlr Georgina Burgess
CLlr Evelyn Bloomfield
CLlr Heather Owen
CLlr David Riddleston
CLlr David Brinkley
Mrs A Buggs Clerk
CLlr Susan Harvey – Suffolk Coastal District Council
CLlr Patricia O’Brien – Suffolk County Council
5 members of the public

In attendance:

Mr John Lefever Hastoe Group
Mr Neil Salisbury Project Manager Hastoe Group

91.18 Apologies for absence

None

92.18 Declaration of interest

CLlr Heather Owen and CLlr Evelyn Bloomfield declared an interest in Item 6 of the Agenda – Housing Needs Survey.

93.18 Minutes

The minutes of the Parish Council Meeting held on Thursday, 6th September 2018 were approved as being a true record with the following amendment.

Page 1 79.18 Matters arising from the minutes

Replace CLlr Evelyn Bloomfield with CLlr Heather Owen.

94.18 Matters arising from the minutes

Page 9 – 85.18 To Discuss the purchase of a Defibrillator

CLlr Ruth Johnson reported that the Parish Council has been provided with a ‘mock up’ defibrillator on a temporary basis and that CLlr Heather Owen is taking the defibrillator to the various local groups to demonstrate usage. **Action: CLlr Heather Owen**

Fly Tipping

It was reported that a member of the public had allegedly been fined £200.00 for fly tipping garden waste in Levington Lane.

The meeting was adjourned to receive reports from:

Cllr Patricia O'brien – Suffolk County Council

Highways Issues

Potholes were at record levels last year and there were many road closures. (2) Grass cutting was behind schedule after one of driest summers. (3) £7m borrowed to re-surface 250miles of road including some of Suffolk's quietest lanes (4) Community self-help scheme proposed by Suffolk Highways in Feb. mired by fears over health and safety (5) £200k overspent on Ipswich Park & Ride sites after failed attempts to generate income.

Solutions

Simplification method to fill in potholes so that there is only one visit and no multiple.(2) New contracts for grass cutting (3) Next year's surfacing programme to reflect local knowledge (4) Launch of community self-help this autumn but need funding to run health and safety training for volunteers (5) an innovative scheme to tackle parking and raise money.

Suffolk County Council Trading Standards propose an updated Enforcement Policy and that this policy is used to make sure Trading Standards enforces the law fairly.

Suffolk County Council Trading Standards carries out a range of enforcement action in the county, from investigating online sales of counterfeit clothing to fraudulent business practices or poor workmanship by rogue traders.

Investigations involve working with partner agencies. This year, Suffolk County Council Trading Standards has been working more closely with Norfolk County Council Trading Standards.

This updated policy incorporates guidance from Norfolk, to offer a consistent approach to enforcement in the East. It provides a framework to ensure that enforcement is delivered in an equitable, practical and consistent manner.

Comments are invited, by October 21st, on the newly revised Enforcement Policy and a short survey can be found on Trading Standards draft enforcement policy consultation.

Specialist Education

The demand for specialist education places in Suffolk is rising rapidly due to the county's population growth, advances in medicine and increasing complexity of special educational needs. The challenges Suffolk is facing mirror the national picture.

A new special school in Lowestoft opened in September 2017 another will open in Ipswich in 2020. Several of the county's existing special schools have expanded work has also taken place to establish a number of additional specialist small groups for specific local needs.

Finance

I attended a meeting last week that emphasised the serious financial challenge Suffolk CC is facing. This is due to the impact of reduced funding for the council and increasing demand, particularly in the area of Children's Services.

SCC has overspent by £8.6ml this year. Children's Services account for £5ml.

Savings are to be made by:

Changing the way SCC works; review major projects; re negotiate passenger transport contracts; strengthen Adult Services contract management; cutting Children's budgets that have underspent; lobbying government for more money.

Suffolk CC is not alone in this situation. All public bodies are having to deal with growing demand whilst less funding is available.

Difficult times ahead

Cllr Susan Harvey – Suffolk Coastal District Council

Responses to the Local Plan consultation are still being examined. So far we have looked at the new policies and will shortly be looking at the proposed sites. The site which has had the most responses is the Innocence Farm site in Trimley St Martin which is for 116 hectares of warehousing, lorry parking cafes etc. I called a meeting with head of planning, my neighbouring District Councillor and also someone from the Development management office. I have strongly objected to this site which I understand is being marketed by Trinity College. I have written to suggest that the Innocence Farm be withdrawn from the Local Plan. I am fighting this as hard as I can as I can see only too clearly what a dreadful knock-on effect it would have on our villages. Today I have seen that my fighting might be having some impact.

Kirton

Number 1 Burnt House Lane. You may have noticed that this site was on the market for sale for £150,000. I have spoken to the affordable housing officer and he is going back to Flagship Housing the present owner of the site. Flagship have money to invest but prefer running away from this site instead of making good Number 1 and building another 4 affordable houses on the plot. I think it is totally unacceptable and morally wrong that they should walk away from the site which they have neglected for 8 years and pass it on to some builder.

Please reconsider making a Neighbourhood plan. I have a handout for this if you are interested.

I still have some Community Enabling Budget so if you have any needs or know of any in your village please contact me in the next few weeks as I would like to get this sorted out by the end of this month. I am not sure how much longer District Councillors will be getting this funding, it might not be repeated next May. It has been a very useful source of income for many projects in our villages.

57% of households have paid for the brown bin collection. New green bins have been delivered during October and those not wanting to keep their old brown bins will have them collected in November.

17 new beach huts have been proposed for Felixstowe, these will be for hire.

Finally, you may have heard that I have decided not to stand for re-election next May for a variety of reasons, age, family commitments, the result of the re-warding and I have better things to do with my time than spend 2 ½ hours on the A12 travelling back and forth to Lowestoft and that's without the meeting time. I shall have served for 8 years on the District and before that I served 30 years on and off Kirton and Falkenham Parish Council. The reason I am telling you is so that if you know of anyone who would like to become a District Councillor now is the time to approach them. I would happily tell someone what is involved.

Cllr Ruth Johnson reconvened the meeting and said that Questions would be taken at the end of the meeting.

95.18 To discuss the Housing Needs Survey – John Lefever from Hastoe

Cllr Ruth Johnson introduced John Lefever Hastoe and Neil Sailsbury Project Manager Hastoe to the meeting. John Lefever explained that Neil would now lead on the scheme but that they would be working together to deliver the scheme. John gave an outline as to how the project had progressed and at what stage it had reached. John explained that Neil would arrange to have a “walk about” around the village with the Parish Council to look at possible sites. Once sites are identified the next step would be for Hastoe to contact the land owner(s) and to hold a public consultation event.

Action: All Councillors

96.18 To discuss Orwell Green (Land to the North and South of Bucklesham Road)

Cllr Ruth Johnson reported that the Parish Council had been approached by Gladmans the developer of the proposed Orwell Green to attend a meeting to discuss their plans. Gladmans are proposing to hold an open meeting (date to be agreed) in the Bucklesham Village Hall to enable local people to inspect the plans, ask questions and give their views. All local people will receive a leaflet from Gladmans inviting them to attend the event. Cllr Ruth Johnson pointed out that this event is being organised by Gladmans and that Bucklesham Parish Council are not involved in either the organisation or running of the event. **Action: All Councillors**

97.18 Clerk's Report

The purpose of this report is to update members on outstanding issues, items received after the deadline for agenda items, correspondence and action taken by the Clerk.

Report from Information Commissioners Office

Across the world people have woken up to the importance of personal data and how it's used. Personal data has become the currency by which society does business, but advances in technology should not mean organisations racing ahead of people's rights – individuals should be the ones in control.

Our latest round of public research has found that one in three (34%) people have trust and confidence in companies and organisations storing and using their personal information. This is up from one in five people in 2017 (21%).

It's certainly positive news that more people now trust organisations with their data and the GDPR and the new Data Protection Act 2018 will have played a part in this. Many businesses, charities and public bodies have taken the time to explain the new rules and have taken on board new obligations to protect personal data.

However, there is still a long way to go and organisations need to realise that, unless they are trusted to properly look after people's personal data, they will fail to realise its potential benefits to their business and the wider economy.

Fly Tipping

LCPAS is aware that there has been an increase in rural fly-tipping. The information below sets out the information required to pursue a prosecution.

Access the incident

You must gather as much information as you can about:

- The circumstances, eg if anyone witnesses the fly-tipping, the date and time it took place and a description of any vehicles involved.
- Land type, eg relevant land*, privately owned.
- Location eg highway verge, back alleyway, railway embankment, in a river
- The amount and type of waste, eg solid, liquid, gas
- Its potential effects eg how it may harm people, animals or the environment.

* Council litter authorities (District) are responsible for relevant land where all of the following apply:

- It's open to the air on at least one side.
- It's under their direct control.
- It's publicly accessible (with or without payment).

This is called 'relevant land'. Relevant land includes beaches (above the average high water mark).

Fly-tipping on land

You must remove and dispose of all fly-tipped waste if it's on relevant land.

However, you need to contact the Environment Agency if the illegally dumped waste is:

- More than 20 tonnes (about 20 cubic metres).
- More than 5 cubic metres of fibrous asbestos or 75 litres of potentially hazardous waste in drums or containers.
- Possibly linked to criminal business activity or organised crime.

Only refer small amounts of fly-tipping if you know it's linked to crime – you may want to develop a local agreement with the Environment Agency and other partners where there is a known waste crime problem.

If you find asbestos in the waste, report the fly-tipping incident to the Health and Safety Executive (HSE).

Fly-tipping in water

You must remove and dispose of fly-tipped waste in water. You may investigate or enforce if the waste:

- Is in ordinary watercourse or main river.
- May cause significant flood risk on an ordinary watercourse.
- Risks polluting a non-controlled water.

The Environment Agency is responsible for arranging removal and disposal and may investigate or enforce when there is:

- Significant flood risk on a main river or critical ordinary watercourse.
- Risk of pollution to controlled water.

98.18 Community Council – Concerns about the Future

The Clerk reported that she had again written to Rosemary Watson Secretary of the Community Council regarding the future of the Community Council and the current financial position of the Community Council. Following discussion, it was agreed that the Clerk should write to all committee members of the Community Council; Rosemary Watson, Mike Rogers, Trevor Allum and Kevin Sharman requesting that the information as previously requested be provided within 20 days of the date of the letter failing which the Parish Council will contact the Charity Commission expressing their concerns regarding the management of the Community Council. **Action: Cllr Ruth Johnson / Clerk**

99.18 To discuss the renovation of the play equipment

Cllr Ruth Johnson reported that she had still not received a reply from Ipswich Borough Council regarding the renovation / replacement of the cargo net. Cllr Ruth Johnson agreed to contact IBC again. **Action: Cllr Ruth Johnson**

100.18 To discuss the Playing Field

Cllr David Riddleston stated that there were no issues regarding the playing field other than a couple of weeks ago a lot of litter was left by one of the teams. The team was contacted and had apologised. It was agreed that the Clerk should send invoices for half year pitch fees to each of the teams. **Action: Cllr David Riddleston / Clerk**

101.18 Budget 2019/2020

The Clerk presented the budget for 2019/2020 to the Parish Council. The budget had previously been circulated to all councillors. The following amendments were agreed:

Wreath	£30.00
Plants	£25.00
Solicitor Fees Playing Field	£600.00

Following discussion, it was agreed that the budget should be discussed again at the next meeting in January 2019 and the final budget and precept to be agreed. **Action: Clerk**

102.18 Meeting Dates 2019

The Parish Council agreed the meeting dates for 2019 which had previously been circulated by the Clerk as follows:

Thursday, 3rd January 2019
 Thursday, 7th March 2019
 Thursday, 16th May 2019 Annual Parish Meeting / Annual Parish Council Meeting
 Thursday, 4th July 2019
 Thursday, 5th September 2019
 Thursday, 7th November 2019

Action: Clerk

103.18 Planning

St Mary's Park

Cllr Georgina Burgess gave her report on the St Mary's Park development and thanked Suffolk County Council Highways Department for the help they have been able to give. A new fence has been erected and this has been reported to SCC Highways due to the number of concerns received regarding glare from the fence. Discussions took place over the repositioning of the Village Bench which will need to be moved approximately 6 ft. The developers have agreed to carry out this work.

Action: Cllr Heather Owen

104.18 Finance

Receipts

SCDC Precept 2 nd payment	£4,000.00
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Payments (to be approved this meeting)

Clerk's Salary & Expenses September 2018 (excluding tax)	£200.00
Clerk's Salary & Expenses October 2018 (excluding tax)	£200.00
Medisave Defib	£1,322.76
Ruth Johnson White Line Marking Paint	£30.00
HMRC Tax Mrs A J Buggs	£150.00
Print4You Newsletter	£142.00
Aaron Electrical Defib	£159.75
Norse Commercial Grass Cutting	£88.20
OneSuffolk Web Hosting	£60.00
Royal British Legion Wreath	£15.00

Bank Balances

Current Account	£5,345.14
Deposit Account	£4,513.37

Cllr Heather Owen proposed, seconded Cllr David Riddleston that the above expenditure should be approved – all in favour. **Action: Clerk**

105.18 General Matters

- a. It was reported that a local group in the village have agreed to clear the pathway to the school. **Action: Cllr Heather Owen**
- b. It was reported that the following white lines needs to be reinstated in the village; Church Close leading to Church Lane and Purdis Road / Hall Road junction. **Action: Clerk**
- c. The Clerk was requested to contact Norse regarding cutting the plum hedge. **Action: Clerk**
- d. Cllr David Brinkley reported that there appears to have been an action group set up regarding Innocence Lane. They have a very professional website and they appear to have a budget of £100,000. **Action: Cllr David Brinkley**

106.18 Date of next meeting

Thursday, 3rd January 2019

The Chairman closed the meeting at 8.45 pm.

Question Time:

The following questions/requests were asked by members of the public.

- 1. Request Suffolk County Council Highways at both ends of Nacton Lane (opposite Bob Nichols down to Severn Hills roundabout) that says width restriction. There is a sign at the roundabout end, but apparently not the village end. **Action: Clerk**
- 2. The problem of parking at Bucklesham School was discussed. The Clerk to send an invite for the March 2019 Parish Council Meeting. **Action: Clerk**
- 3. Flooding Kirton Road Bucklesham. Clerk to report to Suffolk County Council Highways that the ditches need clearing and drains unblocking. **Action: Clerk**

Signed..... Date

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