

BUCKLESHAM PARISH COUNCIL

Minutes

Parish Council Zoom Meeting at 7.00 pm on Thursday, 4th June 2020

Present

Cllr Ruth Johnson (Chair)
Cllr Rhea Gardener
Cllr Evelyn Bloomfield
Cllr David Brinkley
Cllr Heather Owen
Cllr Clive Lenton
Cllr Georgina Burgess
Mrs A Buggs Clerk

28.20 Apologies for absence

None

29.20 Declaration of interest

Cllr Ruth Johnson, Cllr Heather Owen and Cllr Evelyn Bloomfield declared a nonpecuniary interest in Item 6 of the agenda; to discuss the letter from the Foxhall & Bucklesham Village Hall Committee requesting financial support.

30.20 Minutes

The minutes of the meeting held on the Thursday, 5th March 2020 were approved as being a true record but were not signed by the Chairman due to the virtual meeting status.

31.20 Matters arising from the minutes

Page 1 - 95.19 Speeding Signs

Cllr Ruth Johnson reported that the Parish Council could not erect the speeding signs until permission had been granted by Suffolk County Council Highways. She said that she had contacted the Highways Manager several times by email and spoken to him but had still not received any idea of when permission would be granted. It was agreed that Cllr Ruth Johnson would contact him again. **Action: Cllr Ruth Johnson**

Cllr Ruth Johnson reported that the CCTV Signs had been purchased for the playing field. A grant of £900 had been received from District Councillors Melissa Allen and Richard Kerry. It was agreed that this item would be placed on to discuss the purchase of the CCTV and where it would be placed. **Action: Clerk / Cllr Ruth Johnson**

Page 5 – 26.20 b. Annual Litter Pick

Cllr Ruth Johnson reported that due to Covid.19 the Annual Litter Pick had been cancelled.

32.20 To discuss and review current officers of the Parish Council to continue in office until the next Annual Parish Council Meeting

Cllr Ruth Johnson reported that due to new government legislation the current Parish Council officers can continue in office until May 2021. Parish Councils can also hold virtual meetings until May 2021. Cllr Ruth Johnson proposed that the Parish Council officers stay in post until May 2021 and the Parish Council hold virtual meetings until face to face meetings are permitted, seconded Cllr David Brinkley – all in favour.

33.20 To discuss the letter from the Bucklesham & Foxhall Village Hall Committee requesting financial support

Cllr Ruth Johnson reported that a letter had been circulated to all councillors in which the Bucklesham & Foxhall Village Hall Committee are asking for financial support due to the loss of revenue because of Covid.19. Cllr Ruth Johnson said that although herself, Cllr Evelyn Bloomfield and Cllr Heather Owen had declared an interest in this item they would not be gaining financially therefore they could contribute to discussions on this item. Cllr Ruth Johnson stated that if the current lockdown situation continues for a year the Village Hall is likely to have a deficit of £9,000. The Village Hall Committee have applied for grants to help cover the costs. Cllr Ruth Johnson proposed, seconded Cllr Georgina Burgess that the Parish Council donate £1,000.00 to the Bucklesham & Foxhall Village Hall – 6 in favour 1 abstention. **Action: Clerk**

34.20 To discuss and approve the year end accounts 2019/2020 and the report of the Internal Auditor

The Clerk reported that the Annual Accounts 2019/2020 and the Internal Auditor's Report had been circulated. Cllr Ruth Johnson pointed out that the donation to the British Legion Wreath had not been identified as a \$137 donation in the Receipts & Payments. It was agreed that the Clerk should amend the accounts to take this into account. Cllr David Brinkley proposed, seconded Cllr Evelyn Bloomfield that the Parish Council approved the accounts and that the Annual Accounts 2019/2020 and the AGAR should be signed by the Chairman – all in favour. **Action: Clerk**

35.20 To discuss the playing field

a. To consider the purchase of 2 outside Table Tennis Tables

Cllr Ruth Johnson reported that, following guidance and approval from SALC due to the Lock down, parish councillors had agreed via email communication to the purchase of two outside table tennis tables for the playing field. Cllr Ruth Johnson asked for ratification of the previous decision by the Parish Council which was agreed. **Action: Clerk**

36.20 Clerk's Resignation and appointment of Interim Clerk

Cllr Ruth Johnson reported that Mrs Angie Buggs had resigned from her post as Clerk to Bucklesham Parish Council on the 21st May 2020 but had offered to work until the 30th June 2020. Cllr Ruth Johnson thanked the Clerk for her work over the years. Cllr Ruth Johnson said that the Parish Council had been offered the services of Mrs Judi Hallett as an Interim Clerk who works for several Parish Councils. Mrs Hallett is registered as one of the temporary clerks at Suffolk Association of Local Councils. Cllr Georgina Burgess proposed, seconded Cllr Evelyn Bloomfield that Mrs Judi Hallett be appointed as Interim Clerk – all in favour. It was agreed that the appointment of a new clerk should be placed on the next agenda for discussion. **Action: Clerk**

37.20 Finance

Receipts

Enabling Budget	£900.00
CIL Receipts	£1,199.20
1 st Half Precept	£4,550.00
Boleyn Football Team Final Payment	£105.00

Payments (to be approved this meeting)

Clerk's Salary & Expenses March 2020	£200.00
Clerk's Salary & Expenses April 2020	£200.00
Clerk's Salary & Expenses May 2020	£200.00
Norse – Grass Cutting April and May 2020	£218.04
HMRC Jan Feb March	£150.00
SALC Subscriptions	£242.17
IBC (cheque to be made out to the Post Office)	£80.40
Trevor Brown Audit	£100.00
Signs Express Ipswich – 2 road signs	£45.60
Playcrete & Bendcrete Leisure Ltd	£3,960.00

Bank Balances

Current Account	£24,465.16
Deposit Account	£4,528.86

Cllr Evelyn Bloomfield proposed, seconded Cllr Heather Owen seconded that the above expenditure is approved – all in favour. **Action: Clerk**

38.20 General Matters

- a. Cllr Evelyn Bloomfield offered her thanks to Mrs Angie Buggs for all her work over the years and helping her with her online registrations which was endorsed by Cllr David Brinkley.

39.20 Date of next meeting

It was agreed to change the date of the next virtual meeting from Thursday, 2nd July 2020 to Wednesday, 1st July 2020.

The Chairman closed the meeting at 7.41 pm.

Signed..... Date

Angie Buggs
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