

**Minutes of Bucklesham Parish Council Meeting**Held on Wednesday 30<sup>th</sup> July 2025 at 7:00pm

In Bucklesham Village Hall, IP10 0DZ

**Present**

Cllr Trevor Bickers

Cllr Rhea Gardner

Cllr Clive Lenton (Chair)

Cllr Gemma Marriage

Cllr Kathryn McDonald

Cllr Kathryn Roper

Cllr Lynda Seagroatt (Vice Chair)

Ruth Johnson (Clerk)

No members of the public were present.

**1. Apologies for absence:****a. To receive apologies for absence.**

There were none.

**b. To accept apologies for absence.**

There were none.

**2. To receive any:****a. Declarations of Pecuniary Interest.**

Cllr Seagroatt declared an interest in item 6.a. as Terry Seagroatt is her husband.

**b. Declarations of Non-Pecuniary Interest.**

There were none.

**c. Applications for Dispensation on Agenda Items.**

There were none.

**d. Declarations of Gifts or Hospitality received over the value of £50.00**

There were none.

**e. Notification of Lobbying with reference to Planning Applications to be discussed.**

There were none.

**3. Public Participation – To receive:****a. Reports or comments from any member of the public:**

No members of the public were present.

**4. To agree Minutes of meeting dated 9<sup>th</sup> July 2025.**

All Councillors agreed that the minutes were an accurate record of the meeting. Cllr Bickers proposed that the minutes should be signed, this was seconded by Cllr Gardner and all Councillors agreed.

The minutes had already been published on the website in draft form in accordance with the Localism Act 2011.

**Action: Clerk**

Chair's initials: .....

**5. Planning:**

a. To discuss DC/25/2637/FUL Change of use and conversion of the redundant Sand Filter Building into a single residential dwelling. Sand Filter Building, Watermill Road, Bucklesham, Woodbridge, Suffolk.

The Chair noted that all Councillors had studied the documents on the planning portal prior to the meeting. Although Councillors were all keen to have a site visit, this had not been possible before the meeting. Questions had been raised with the developers and answered to Councillors satisfaction.

Councillors were reminded to align their comments to material planning considerations.

Councillors made the following comments:

- There may be an issue with traffic if both sites are being developed at the same time.
- Suffolk Highways will request a traffic management system.
- None of the neighbours have objected.
- There may be a danger with mud on the road on the bend on the hill and we should ask the planners to request the road is kept clean as a condition of any approval.

Cllr Roper proposed that the Council register a comment of 'Support' to the application. This was seconded by Cllr Bickers and all were in favour.

b. To discuss DC/25/2828/FUL Single storey rear extension, 23 Levington Lane, IP10 0DZ

The Chair noted that all Councillors had studied the documents on the planning portal prior to the meeting.

Councillors were reminded to align their comments to material planning considerations.

Councillors made the following comments:

- No objections.
- None of the neighbours have objected.
- It is a very small extension that will not affect any neighbours.

Cllr Lenton proposed that the Council 'Support' the application. This was seconded by Cllr McDonald and all were in favour.

The Clerk was asked to register the Council's comments on both applications on the East Suffolk Planning Portal.

**Action: Clerk**

**6. Finance:**

- a. To agree to pay Terry Seagroatt for various maintenance tasks, re-painting of beacon and emergency repair work on Playing Field.

*Cllr Seagroatt took no part in the discussion.*

The Clerk explained that Terry Seagroatt had been asked to undertake some maintenance tasks on the Field including removing the rust from the beacon and re-painting it, and replacing the wheels on the goals.

In addition to this planned work, it had also been necessary to ask Terry to urgently remove a branch that had fallen in the bad weather, and remove another piece of play equipment that was rotten and had fallen away. This extra work had resulted in additional unplanned for costs.

In the Chair's absence the Clerk could not ask the Vice-Chair, Cllr Lynda Seagroatt, as this was deemed inappropriate. After professional advice, the Clerk sought permission for the extra expenditure from Cllr Gardner and Cllr Bickers as the longest serving Councillors. Cllrs Gardner and Bickers approved the emergency expenditure and this was also agreed by Cllrs Roper and Marriage.

Cllr Bickers proposed that the Council ratify the decision to authorise the expenditure on the Playing Field. This was seconded by Cllr Gardner and all were in favour. The Chair asked the Clerk to thank Terry very much for undertaking the work at very short notice, at the weekend, and in the bad weather.

**7. To receive agenda items for the next Parish Council meeting (Wednesday 10<sup>th</sup> September 2025).**

The Clerk was asked to add the purchase of a Bleed Kit to the agenda.

There were no other agenda items as at the meeting from the Councillors, but the Clerk reminded them that all projects going forward would be included and that any new items should be notified to her at least one week before the meeting.

**Action: Clerk**

The meeting closed at 7:35 pm.

Signed: .....  
Chair

Date: .....

*Ruth Johnson*  
Clerk to Bucklesham Parish Council

Chair's initials: .....