

Bugle Bulletin – Rules and Guidelines

Our promise to you:

- No SPAM - we will only send out emails we deem to be of interest to you and aim to send no more than one per week except in the case of urgency such as:
 - road closures,
 - thefts or vandalism
 - bad weather / school closures
 - Lost / found pets
- We are registered with the ICO and are bound by data protection legislation. We will not retain your email address unless you give us your permission
- We WILL NOT share your email address or details with any other organisation
- All emails will be sent “blind” - i.e. other recipients will not be able to see your email address
- We endeavour to include submitted items (within the guidelines below) but reserve the right to edit items to ensure brevity

To unsubscribe please simply follow the link at the bottom of the page on each Bugle Bulletin email

Items can be included, by anyone, for the following reasons:

- Requesting views or feedback from village residents by a stated deadline - for example feedback on a planning application
- Asking for volunteers for village events or committees
- Advertising all village / community events provided that they are charitable in nature (MacMillan Coffee Morning) or organised by a committee (Community Council).
- Items that are “free to a good home” such as a glut of runner beans or furniture items no longer wanted
- Lost / found property
- Police warnings regarding scams or local incidents

Items that WILL NOT be included:

- Personal viewpoints or complaints: we cannot arbitrate in personal disputes
- Criticism of matters that are beyond the remit of the Bucklesham Parish Council - for example decisions made by the District and County Councils or other authorities.
- Items for sale or profit
- Reminders for business events where income is made or fees are charged
- Personal criticisms or communications that are offensive in any way

To include an item on the Bugle Bulletin please email clerk@buckleshamparishcouncil.gov.uk:

- Make sure that you include your name along with your email address and if appropriate a contact telephone (for example to book tickets for an event)
- Set out your view / item in a clear and easily understood way
- Ensure that the item is relevant to the village / community
- Include relevant dates, times and locations for any event
- Young people are encouraged to include items but those under the age of 18 will be asked to supply a supporting email from a parent/guardian as a safeguard

Ruth Johnson

Bucklesham Parish Council, February 2026